



Registrar's Office

TRANSCRIPT ORDER FORM

Fill in completely. Mail or fax to Prairie Bible College, Registrar's Office, Box 4000, Three Hills AB, Canada T0M 2N0. Fax:(403) 443-3056. Questions? Call (403) 443-3077 or e-mail registrar@prairie.edu.

NOTE: Transcripts must be requested by the student, not by a relative or friend. Usual processing time: three days. Transcripts will be sent only if the student's financial account is clear. Faxing fee is \$10 (payable with request). The first five transcript copies in a calendar month are mailed at no charge; additional copies are \$10 each (payable with request). Express Post or Courier will have additional fees.

PERSONAL INFORMATION:

Student or Former Student of: Bible College College of Applied Arts & Tech School of Mission Aviation
 Distance Ed Grad School

Name: _____ Student ID # _____

Your signature (required) and date: _____

Former Name (if applicable) _____ Date of Birth (mm/dd/yyyy) _____

Years of attendance: _____ - _____ Degree/diploma/certificate obtained: _____

Current address: _____

Email Address: _____

Phone: _____ FAX _____

Please send me _____copy/ies by mail separate/sealed envelopes or by fax (Fax fee \$10) to the address above. *

*Will be stamped 'Issued to Student'

SEND TRANSCRIPT: ASAP Hold for final grades Hold for Graduation Notation

ADDITIONAL TRANSCRIPTS TO BE SENT TO:

Name 1: _____

Address _____

No. of copies: _____

Please fax (Fax fee \$10). FAX no.: _____

Name 2: _____

Address: _____

No. of copies: _____

Please fax (Fax fee \$10). FAX no.: _____

Method of payment for faxing fee or more than five copies: Visa MasterCard Cheque

Card Number _____ Expiry Date _____

Name on Card _____ CVD _____

For Office Use Only

Date Rec'd: _____ Transcript Mailed/Faxed: _____ Pymt Rec'd: _____

Acct Clear: _____ H.S. Transcript: _____