



Journeyman Electrician- Maintenance

Hours: 0.2 to 1.0 FTE
Wages: To scale. Full time (0.8+ FTE) with benefits, Part time no benefits
Beginning Date: As soon as possible
Contact: Please submit your CV to hr@prairie.edu

POSITION MISSION:

This position exists to support the mission of Prairie College to “train and mentor Christians through biblically integrated postsecondary education” by providing hands-on attention to the operational needs of the College. This includes the physical plant, vehicle fleet, facilities and property of Prairie College.

Maintenance Technicians apply established standards and methods to the maintenance and repair of structures, equipment, and grounds according to Alberta Provincial Codes.

Come put your knowledge and skills to use for an eternal purpose. Work with us full time or part-time and provide us with much needed on staff electrical services.

DUTIES AND RESPONSIBILITIES:

General responsibilities may include but are not limited to those noted below. The description may be adjusted according to the experience, skills and passions of the successful candidate.

- Building and system electrical systems troubleshooting and repairs
- Electrical repairs and troubleshooting on heating and cooling systems including steam and hot water boilers, forced air furnaces, tube heaters, HVAC systems, air handling units, air conditioners, building management systems
- Troubleshooting and maintaining campus Fire alarm panels, networks and detectors
- Installing and maintaining building access control and security systems
- Assessing and advising on existing electrical systems
- Planning, in cooperation with the Director of Facilities, and executing new electrical projects and upgrades
- Responsible for, or to, the Annual Electrical Maintenance Permit including application, tracking and semi-annual inspections
- Willingness to complete general facility maintenance as time allows
- Assist other Maintenance Staff as requested
- Assist with setting up for College events
- Willingness to be part of on-call rotation



QUALIFICATIONS:

- Journeyperson Electrician
 - Master Electrician would be considered an asset
- Unreserved commitment to Prairie's mission, vision, doctrinal statements and standards
- Active involvement in church
- Biblical education is preferred but not required
- Willingness to complete work as required outside of trade certification
- Must have a valid driver's license

KNOWLEDGE, SKILLS & ABILITIES

- Be a team player
- Must have an attitude of safety
- High mechanical aptitude, flexible and creative problem solver
- Assets: Experience with building management systems, HVAC systems, building access control systems

ACCOUNTABILITY:

- Reports to the Managing Director of Operations.

In accordance with the standards of the government, preference will be given to qualified applicants who hold Canadian citizenship or are a permanent resident of Canada.

Prairie's goal is to close the search process as soon as a qualified applicant is found. However, applications will be received until the position has been filled by a qualified person.